

# SUPPLEMENT to BASEMENT FINISH Permit Application Worksheet

(MUST be included when applying for permit)

The following information is required when applying for a Basement Finish permit application.  
(Some of this information may also be listed on your plans.)

1. Exterior wall construction:
  - a. Size of studs/stripping \_\_\_\_\_
  - b. Spacing of studs \_\_\_\_\_
  - c. Type and thickness of insulation \_\_\_\_\_
  - d. Vapor barrier (i.e. 4 or 6 mil polyethylene) \_\_\_\_\_
  - e. Wall covering (i.e. ½" sheetrock) \_\_\_\_\_
2. Interior wall construction:
  - a. Size of studs \_\_\_\_\_
  - b. Spacing of studs \_\_\_\_\_
  - c. Wall covering (i.e. ½" sheetrock) \_\_\_\_\_
3. Ceiling covering (i.e. ½" or 5/8" sheetrock) \_\_\_\_\_
4. Plumbing to be installed (check one for each bathroom)
  - a. \_\_\_\_\_ NONE
  - b. \_\_\_\_\_ ½ bath on existing rough-in plumbing
  - c. \_\_\_\_\_ ¾ or full bath on existing rough-in plumbing
  - d. \_\_\_\_\_ ½ bath including new rough-in plumbing
  - e. \_\_\_\_\_ ¾ or full bath including new rough-in
  - f. \_\_\_\_\_ other (please specify) \_\_\_\_\_
5. Heating to be installed (check one)
  - a. \_\_\_\_\_ Extend supply and returns
  - b. \_\_\_\_\_ Use existing with no changes
  - c. \_\_\_\_\_ other (please specify) \_\_\_\_\_
6. Will a fireplace be installed?  Yes  No  
Type of fireplace \_\_\_\_\_
7. Total square footage of the finished basement area? \_\_\_\_\_
8. Sprinkler to be installed/modified? \_\_\_\_\_